



INTERNAL JOB POSTING

HOUSEKEEPING AIDE

Location: The Pas, MB

Facility: The Pas Health Complex

FEBRUARY 5, 2019

JOB POSTING NUMBER	TP-2019-012
POSITION CODE	111-4SSH-HA_06
DEPARTMENT	SUPPORT SERVICES
JOB STATUS/FTE	Permanent / 1.0 FTE
ANTICIPATED SHIFT	Days (incl. weekends)
TERM (if applicable)	
WAGE RANGE	\$16.603 - \$19.248
UNION AFFILIATION	CUPE

QUALIFICATIONS

- Grade 10 education
- Previous housekeeping experience preferred
- Knowledge of Infection Control Procedures as they relate to your duties
- Must demonstrate and exhibit client/ customer/ team focus by being courteous, pleasant and tactful
- Must be able to work in all areas of facility pertaining to housekeeping area of responsibility
- Must be able and capable of lifting equipment or items as required utilizing proper body mechanics as instructed
- Demonstrates interpersonal skills through clear communication and positive behavior within the Respectful Workplace Policy
- Organizational, decision making and problem solving
- Ability to understand and follow verbal and written communication
- Ability to prioritize tasks
- Ability to work quickly with minimal supervision
- Ability to work with diverse cultures
- Ability to respect and promote confidentiality
- Satisfactory employment record required
- Successful candidate subject to provide security checks in accordance with Security Checks for Employment Policy (HR-02-80), if not on personnel file

For a full listing of qualifications please:

- **Refer to the Job Description which is posted on the Intranet under Resources/Human Resources/Job Description, then select the applicable department; or,**
- **Contact Human Resources to request a copy.**

Aboriginal applicants are encouraged to self-declare when submitting applications and resumes.

Internal Job Application Form and a resume are required for all internal postings.

Apply directly to Desirae Stait Human Resources Assistant or email completed job application form and resume to dstait@nrha.ca on or before 1600 hours on:

FEBRUARY 12, 2019

Awarded to: _____

Date: _____