



## CAREER OPPORTUNITY

### Financial Analyst

**LOCATION:** Flin Flon, MB

**FACILITY:** Flin Flon General Hospital

#### SUMMARY

The Financial Analyst is responsible for the orderly coordination of the monthly financial and statistical reports, completion of ongoing analytical review, proactive issue resolution, adherence to deadlines and general support for the Finance office administration of the region. The incumbent will exercise initiative and independent judgments in determining work priorities.

#### QUALIFICATIONS

- Accounting designation preferred (Business Administration Diploma and experience may be considered)
- Minimum three (3) years finance office experience (i.e. accounts payable, accounts receivable, payroll, general ledger, budget preparation, reconciliation, forecasting, and variance analysis)
- Excellent knowledge of Windows based programs (Microsoft Excel, Access Word, Outlook) and Internet
- Experience with computerized accounting systems, preferably Great Plains
- Experience with more complex functions of Excel spreadsheets

<b>JOB POSTING NUMBER</b>	FF-2019-00006
<b>DEPARTMENT</b>	Finance/Payroll Services
<b>JOB STATUS/FTE</b>	Permanent / 0.6 FTE
<b>ANTICIPATED SHIFT</b>	½ Days (M,T,Th &F) Full Day (W)
<b>TERM (if applicable)</b>	NA
<b>HOURLY WAGE RANGE</b>	To Be Discussed
<b>UNION AFFILIATION</b>	OOS

### **FULL JOB DESCRIPTION AVAILABLE ON REQUEST**

*Indigenous applicants are encouraged to self-declare when submitting applications & resumes.*

*We thank all candidates for applying. Only those selected for interview will be contacted.*

**For more information or to apply, please contact:**

**Holly Rousson, RPR, Recruitment Officer**

**Box 240, The Pas, MB, R9A 1K4**

**Fax: 204-627-6810**

**Email: [recruitwest@nrha.ca](mailto:recruitwest@nrha.ca) Website: [www.northernhealthregion.ca](http://www.northernhealthregion.ca)**

**Local: 204-623-9229 or Toll Free: 1-866-758-7871**

**CLOSING DATE: February 13, 2019**