



# INTERNAL JOB POSTING

## HOUSEKEEPING AIDE

Location: Thompson, MB

Facility: Thompson Clinic

**FEBRUARY 13, 2018**

<b>JOB POSTING NUMBER</b>	TH-2018-032
<b>POSITION CODE</b>	886-2PCC-HA_02
<b>DEPARTMENT</b>	<b>PRIMARY CARE CLINICS</b>
<b>JOB STATUS/FTE</b>	TERM / 0.5 FTE
<b>ANTICIPATED SHIFT</b>	MON-FRI, 4 hour evening shifts
<b>TERM (if applicable)</b>	UNTIL AUGUST 29, 2018
<b>WAGE RANGE</b>	\$15.516 – \$17.988
<b>UNION AFFILIATION</b>	MAHCP

### QUALIFICATIONS

- Grade 10 education
- Previous housekeeping experience preferred
- Knowledge of Infection Control Procedures as they relate to your duties
- Must demonstrate and exhibit client/ customer/ team focus by being courteous, pleasant and tactful
- Must be able to work in all areas of facility pertaining to housekeeping area of responsibility
- Must be able and capable of lifting equipment or items as required utilizing proper body mechanics as instructed
- Demonstrates interpersonal skills through clear communication and positive behavior within the Respectful Workplace Policy
- Organizational, decision making and problem solving
- Ability to understand and follow verbal and written communication
- Ability to prioritize tasks
- Ability to work quickly with minimal supervision
- Ability to work with diverse cultures
- Ability to respect and promote confidentiality
- Satisfactory employment record required
- Successful candidate subject to provide security checks in accordance with Security Checks for Employment Policy (HR-02-80), if not on personnel file.

### For a full listing of qualifications please:

- **Refer to the Job Description which is posted on the Intranet under Resources/Human Resources/Job Description, then select the applicable department**
- **Or Contact Human Resources to request a copy.**

*Aboriginal applicants are encouraged to self-declare when submitting applications and resumes*

*Internal Job Application Form and a resume are required for all internal postings*

*Apply in writing directly to Brittany Plamondon, Human Resources Assistant on or before 1600 hours on:*

**FEBRUARY 20, 2018**

Awarded to: \_\_\_\_\_

Date: \_\_\_\_\_